



COUNTY OF LOUISA

MEMORANDUM

TO: The Honorable Members of the Board of Supervisors

FROM: Sam Massie, Purchasing Officer
Anderson Woolfolk, Department of General Services Manager

CC: Christian Goodwin, County Administrator

DATE: June 4, 2026

RE: A Resolution to Approve and Award a Contract for Fire Alarm Monitoring Services

I. Background:

a. Project Description

The County of Louisa invites qualified contractors to submit bids for providing fire alarm monitoring-services.

b. Need

The County requires a company to provide fire alarm monitoring services for our county buildings and vehicles.

c. Project Budget

Funds for such services are included in the General Services budget, under GL# 10043100-431600.

d. Invitation for Bid

On May 4, 2026, the County issued an Invitation for Bid inviting qualified contractors to submit bids for providing fire alarm monitoring services. One (1) contract will be awarded to the lowest, responsive and responsible bidder.

II. Current Situation:

a. Proposals/Bids

One (1) bid was received by the closing date of May 21, 2026.

b. Bid Tabulation

Bids were opened and evaluated and the following bid tabulation was compiled.

| Name of Firm | Total Bid Computation Price |
|----------------------|------------------------------------|
| The Hiller Companies | \$1,925.00 |

c. Selected Firms

The Hiller Companies was selected for the contract.

d. Justification

The selected vendor was determined to be the vendor with the lowest, responsive and responsible bid.

e. Costs

The rates for The Hiller Companies are listed below:

| <u>Annual Fire Alarm Monitoring Services</u> | |
|---|----------|
| Circuit Court | \$275.00 |
| General District Court | \$275.00 |
| Library | \$275.00 |
| Department of Human Services | \$275.00 |
| Intergenerational Center | \$275.00 |
| Voter Registrar Building | \$275.00 |
| New Bridge Fire Station | \$275.00 |

III. Recommendation

The recommendation is for the Board of Supervisors to approve and award the contract for Fire Alarm Monitoring Services with The Hiller Companies for a period beginning July 1, 2026 until June 30, 2027 with two options to renew.